



Curriculum vitae Europass



PERSONAL INFORMATION

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Nationality	ROMANIAN
Date of birth	31.08.1993

PROFESSIONAL EXPERIENCE

- Period (from - to) February 2021 - present
- Occupation or position held **Assistant Professor - Management Department**
- Name and address of employer Academy of Bucharest University of Economic Studies, Piața Romană, Nr. 6, Sector 1, Bucharest
- The main activities and responsibilities Seminar activities within the Faculty of Management, in the following disciplines: Management, Operational Management, Production Management, Process Quality Management.
- Type of activity or sector of activity Educational activities

- Period (from - to) October 2019 – September 2020
- Occupation or position held **Scientific Researcher** within the project "Analysis of the current situation of Romanian research and ways to achieve the transfer of new technologies in the productive sector, in the effort to develop the knowledge-based economy"
- Name and address of employer Academy of Bucharest University of Economic Studies, Piața Romană, Nr. 6, Sector 1, Bucharest
- The main activities and responsibilities Organizing a Workshop on the application of the analysis methodology of the current situation of Romanian research and the ways to achieve the transfer of new technologies in the productive sector (workshop preparation, establishment of list of participants, preparation of list of topics for debate).
Carrying out the methodology for analyzing the current situation of Romanian research and the ways to achieve the transfer of new technologies in the productive sector.
Dissemination of results to interested users.
- Type of activity or sector of activity Research

- Period (from - to) September 2019 - present
- Occupation or position held **Educational Expert** within the project "Internships for students in economics and public administration ECOPRAC" - POCU / 90 / 6.13 / 6.14 / 107884, Code SMIS107884 EUROPEAN SOCIAL FUND.
- Name and address of employer Academy of Bucharest University of Economic Studies, Piața Romană, Nr. 6, Sector 1, Bucharest
- The main activities and responsibilities Development and implementation of an information and publicity campaign of the project and creation of a coordinated information system, university - private environment, to meet the current and future needs of the labor market.
Preparation of practical training internships in companies.
Organizing and carrying out internships.
- Type of activity or sector of activity Priority Axis 6 education and skills.

- Period (from - to) March 2018 – February 2021
- Occupation or position held **Assistant Professor PhD. - Management Department**
- Name and address of employer Academy of Bucharest University of Economic Studies, Piața Romană, Nr. 6, Sector 1, Bucharest
- The main activities and responsibilities Seminar activities within the Faculty of Management, in the following disciplines: Management, Operational Management, Production Management, Process Quality Management.
- Type of activity or sector of activity Educational activities

- Period (from - to) November 2015 - February 2018
- Occupation or position held **Economist**
- Name and address of employer FISE Electrica Serv S.A
- The main activities and responsibilities
 - Ensuring and coordinating the activity in the field of Quality, Environment, Health and Occupational Safety and Risk Management within the branch, branches and agencies;
 - Designing, implementing and maintaining the functionality of the Integrated Management System, in accordance with the international Standards ISO 9001, ISO 14001 and OHSAS 18001 as well as with the strategy and policies in the field of quality, environment, SSO-RISC, Risk within S. FISE Electrica Serv SA , at all levels of management, in all activities and at all stages.
 - Designing and developing strategies in the field of quality, environment, SSO, Risk by developing programs, plans, measures with deadlines and responsibilities.
 - Ensuring the observance of the legality in carrying out all the activities of the branch, for which the approval is requested;
 - Elaboration of proposals of norms, procedures, instructions and regulations, regarding the activities related to the own object of activity.
 - Participation in various technical-scientific events in the field of quality management, environment, occupational health and safety and risk, contributing to the improvement of the image of S FISE Electrica Serv SA abroad.
 - Representation of the organization on the basis of mandates or delegation in its own fields of activity, to public authorities and various specialized bodies.
 - Providing specialized assistance and maintaining the system in the field of quality, environment and risk management for all organizational entities of FISE Electrica Serv SA / SISE / AISE.
 - Organizing, coordinating and performing the internal audit activity quality -environment- risk within the branch, branches and agencies.
- Type of activity or sector of activity Management, Quality, Environment, Risk Department.

STUDIES AND SPECIALTY COURSES

<ul style="list-style-type: none"> • Period (from - to) • Name of qualification received • <i>Main subjects studied / acquired professional skills</i> • Name and type of educational institution • Level within the national classification (if applicable) 	<p>October 2017 – July 2020</p> <p>Doctoral Studies, Doctoral Thesis Title: "The Influence of Organizational Culture on SME Management".</p> <p>Application of qualitative and quantitative methods in scientific research</p> <p>Bucharest University of Economic Studies, Doctoral School of Management.</p> <p>ISCED 8</p>
<ul style="list-style-type: none"> • Period (from - to) • Name of qualification received • <i>Main subjects studied / acquired professional skills</i> • Name and type of educational institution • Level within the national classification (if applicable) 	<p>2015 - 2017</p> <p>Master's degree - Small and Medium Business Management</p> <p>Change Management, Knowledge Economy, Feasibility Studies and Business Plan, Modern Trends and SME Computerization.</p> <p>Bucharest University of Economic Studies, Faculty of Management</p> <p>ISCED 7</p>
<ul style="list-style-type: none"> • Period (from - to) • Name of qualification received • <i>Main subjects studied / acquired professional skills</i> • Name and type of educational institution • Level within the national classification (if applicable) 	<p>2013 – 2017</p> <p>Bachelor's degree</p> <p>Environmental Biology, Land and Water Cadastre, Ecotoxicology, Pollution and Depollution in Agriculture, Agricultural Ecosystems, Forest Ecosystems, Soil Erosion Control, Environmental Management, Environmental Audit, Wastewater Treatment Plants and Water Protection.</p> <p>Valahia Targoviste University, Faculty of Engineering and Environmental Protection in Agriculture</p> <p>ISCED 6</p>
<ul style="list-style-type: none"> • Period (from - to) • Name of qualification received • <i>Main subjects studied / acquired professional skills</i> • Name and type of educational institution • Level within the national classification (if applicable) 	<p>2012- 2015</p> <p>Bachelor's degree</p> <p>Process Quality Management, Fundamentals of Organization Management, Investment Management, Internal Audit, Production Management, Project Management, Marketing, International Business Environment, Services Management, Small and Medium Enterprise Management, Economic-Financial Analysis.</p> <p>Bucharest University of Economic Studies</p> <p>ISCED 6</p>
<ul style="list-style-type: none"> • Period (from - to) • Name of qualification received • <i>Main subjects studied / acquired professional skills</i> • Name and type of educational institution • Level within the national classification (if applicable) 	<p>2008 - 2012</p> <p>High school diploma</p> <p>Mathematics, Chemistry, Biology, Physics, Romanian, English, French, Geography, History, Economics, Computer Science.</p> <p>Toma N. Socolescu High School Ploiești</p> <p>ISCED 3</p>

PERSONAL SKILLS AND COMPETENCES

Language (s) default (s)

Romanian

Known foreign language (s)

English French

Self-assessment

European level (*)

Language

Language

Understanding				Speaking				Writing	
listening		Reading		Join the conversation		Oral speech		written expression	
English	B2	English	B2	English	B1	English	B1	English	B2
French	A2	French	A2	French	A2	French	A2	French	A2

(*) Level of the Common European Framework of Reference for Languages

SKILLS AND SOCIAL COMPETENCES

Good communicator, teamwork skills.

ORGANIZATIONAL SKILLS AND COMPETENCES

- Ability to develop organization, coordination and teamwork;
- Capacity for analysis and synthesis;
- Ability to follow and intervene in the implementation of decisions;
- Organizational skills and communication skills;
- Ability to formulate clear objectives, strategies and effective action plans;
- Ability to relate and communicate with others;
- Team spirit, skills acquired through various projects and activities carried out over the years;
- Good communication skills acquired through personal experience.

SKILLS AND COMPETENCES ACQUIRED AT WORK

Ability to analyze, promptness, efficient time management, flexibility, adaptability, imagination.

OTHER SKILLS AND COMPETENCES

Microsoft Office, Open Office, VosViewer, IBM SPS Statistics, ANOVA.

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B category

- Research internships

Globis University Tokyo, Japan, period 10/18 / 2019-10 / 31/2019.

The research results materialized in the identification of over 180 articles and over 45 books that are of significant relevance in order to fulfill the main purpose of the mobility project. Numerous relevant studies in the literature have also been identified that address from a theoretical and empirical point of view what are the major cultural differences between international organizations.

University at Buffalo, United States, 10/19 / 2018-11 / 3/2018.

The main objective of this research stage was represented by the research and generalization of the aspects regarding strategy, strategic management and entrepreneurial management with emphasis on highlighting the influences of strategy on SME performance and identifying the particularities of strategic management in SMEs.

Complutense University of Madrid, Spain, period 1/31 / 2018-2 / 11/2018.

The general objective of this research stage is represented by the identification, study and presentation of relevant studies from the literature that address from a theoretical and empirical point of view the influence of organizational culture on the managerial composition of organizations.

- Conferences

34th IBIMA Conference, Madrid, Spain, 13-14 November 2019;

33rd IBIMA Conference, Granada, Spain, April 10-11, 2019;

The 1st International Conference on Economics and Social Sciences Challenges and Trends in Economic and Social Sciences Research, Bucharest, Romania, April 16-17, 2018;

The 12th International Management Conference (IMC 2018) - Management; Perspectives in the Digital Era, Bucharest, Romania, 1-2 November 2018;

31st IBIMA Conference, Milan, Italy, April 25-26, 2018;

The 11th International Management Conference (IMC 2017), Bucharest, Romania, November 2-4, 2017.

"Waste Management Specialist"

Professional skills acquired:

- Specialized courses

- Team work;
- Ensuring the quality of waste management activity;
- Planning the waste management activity;
- Training of staff involved in waste management;
- Organizing activities specific to waste management;
- Evaluation of waste management activity;
- Reporting results on waste management.

"Quality Management Systems Manager"

Professional skills acquired:

- Education, training and motivation for staff quality;
- Evaluation of suppliers;
- Improving one's professional training;
- Maintaining and improving the quality system;
- Establishing and maintaining relationships with customers in order to ensure quality;
- Treating non-conformities and establishing corrective measures;
- Ensuring and implementing techniques, methods and tools specific to quality management;
- Development and implementation of computer-assisted quality assurance techniques and methods;
- Implementation of the quality system;
- Development and monitoring of audit programs;
- Monitoring of inspections and tests.

- Certificates

Certificate of appreciation - article review at the 36 th IBIMA International Conference
Certificate of appreciation - article review at the 35th IBIMA International Conference
Certificate of appreciation - article review at the 34th IBIMA International Conference
Certificate of appreciation - article review at the 32 th IBIMA International Conference

- Projects

Member of the target group of the project POCU / 380/6/13/125245 "Excellence in interdisciplinary doctoral and postdoctoral research, career alternatives through entrepreneurial initiative (EXCIA)", from 01.08.2019.

Ștefan Cătălin POPA

